

Washington Township

Board of Supervisors

225 Frantz Road

Pine Grove, PA 17963

Telephone: 570-915-6113 Fax: 570-915-6482

secretary.treasurer@washtwpschco.org

PERMIT APPLICATION CHECKLIST

Applicant's Name: _____ Phone: _____

Project Address: _____

Subdivision Name: _____ Date of Subdivision Approval: _____

[Deliver all Township Permits to the Washington Township Office Building]

Planning & Zoning Permits (Schuylkill County – 570-628-1415)

Subdivision/Land Development Plans and Zoning Permits are regulated by the Schuylkill County Subdivision and Land Development and Zoning Ordinances.

_____ Zoning Approval Received from Schuylkill County Yes No Date: _____
_____ Planning Approval Received from Schuylkill County Yes No Date: _____

Floodplain Permit per Ordinance 2014-1 & 2015-3 (Ryan Fasnacht, Alfred Benesch & Company – 570-622-4055)

_____ Permit Application Form, Plan and other additional submittals
_____ Is the project in the floodplain: Yes No
_____ If yes, is the proposed work considered a minor repair: Yes No
_____ Application Fee Provided: Amount: \$ _____ Check No.: _____ Date: _____

Agriculture Registration Permit (Dawn Koch, Township Manager – 570-615-6113)

_____ Fee (1000-1500 ft² = \$50; Over 1501-5000 ft² = \$250; Over 5000 ft² = \$1,500)
_____ Permit Application Form

Sewage Permit (SEO – Jeremy Bentz – 484-662-3910)

_____ Existing sewage system
_____ Yes If yes, existing type: _____ Contact SEO to confirm permit requirements.
_____ No Contact SEO for soil testing
_____ Percolation Tests & Probes complete (new construction, subdivision, or repair) Date: _____
_____ Additional Fees Paid Yes No Date: _____
_____ For new lots:
_____ Sewage Module submitted to SEO Date: _____
_____ Sewage Module Application Approved/Signed by SEO Date: _____
_____ Sewage Module Application Approved/Signed by Schuylkill County Date: _____
_____ Sewage Module Approval received from PADEP– Pottsville (570-621-3118) Date: _____
_____ Sewage Module Approval forwarded to applicant Date: _____

Driveway Permit per Ordinances 2009-1 & 2013-3 (Ryan Fasnacht, Alfred Benesch & Company – 570-622-4055)

_____ Application/sketch plan provided by applicant: Yes No
_____ Driveway Permit required from Township (current Township Road)
_____ Driveway Permit required from PENNDOT because State Road HOP No. _____
_____ Application Fee Provided: Amount: \$ _____ Check No.: _____ Date: _____

Building Inspection Alfred Benesch & Company – Kyle Kehoe, Alfred Benesch & Company (570-294-5514)

_____ Submit Plans (3 copies), Insurance, Application(s), and Plan Review Fee (\$150 Residential/\$500 Commercial) Date: _____
_____ BCO provides total amount of review to Applicant Date: _____
_____ Building Permit Fee submitted: Amount: \$ _____ Check No.: _____ Date: _____
_____ Additional fees required to complete inspections Yes – list separately No
_____ Certificate of Occupancy Permit provided by BCO Date: _____

