

WASHINGTON TOWNSHIP AUDITOR'S
ANNUAL RE-ORGANIZATION MEETING
January 8, 2019

The annual reorganization meeting of the Washington Township Board of Auditor's was held Tuesday, January 8, 2019. Those in attendance were: Barry Newswanger, Sal Varacalli, John Krause, and Dawn Koch.

Auditor Sal Varacalli opened the meeting with the pledge of allegiance.

ELECTION OF OFFICERS: Upon motion of Auditor Barry Newswanger, seconded by Auditor John Krause, Sal Varacalli was nominated as Chairman to the Board of Auditor's for 2019. Auditor Varacalli accepted the nomination. Motion carried.

Upon motion of Chairman Varacalli, seconded by Auditor Krause, Barry Newswanger was nominated as Vice Chairman of the Board of Auditor's for 2019. Auditor Newswanger accepted the nomination. Motion carried.

Upon motion made by Chairman Varacalli, seconded by Auditor Krause, Dawn Koch was nominated as Secretary to the Board of Auditors for 2019. Motion carried.

TREASURER'S BOND: Secretary Koch noted that as the Board of Supervisors was responsible for setting the amount of the Treasurer's Bond no action was needed by the Board of Auditors. Secretary Koch did note that the Board of Supervisors had set the amount of the Treasurer's Bond at \$1,000,000.00 at their annual reorganization meeting held January 7, 2019.

ANNUAL AUDIT: Secretary Koch noted that at the December 2018 meeting the Board of Supervisors had appointment Patton and Company CPAs to perform the 2018 financial audit.

SUPERVISOR'S MEETING PAY: It was noted that Supervisors' Meeting pay was set by ordinance and is currently at the maximum rate allowed by the 2nd class Township Code according to population. No action needed by the Board of Auditors.

PERSONAL VEHICLE USE: A motion made by Vice Chairman Newswanger to set the mileage reimbursement rate for township employees using their personal vehicles for township business to follow the current Federal Mileage Reimbursement rate at any time. Seconded by Auditor Krause, motion carried. It was noted that the current rate as of the auditor's meeting is \$.58 per mile.

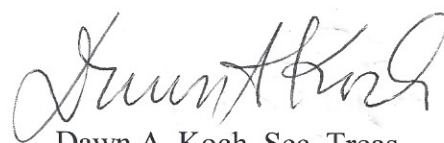
OTHER WORK PERFORMED BY SUPERVISORS: Upon motion made by Chairman Varacalli approving benefits per the township's employee handbook for full-time working supervisors, seconded by Auditor Krause. Motion carried.

Upon motion made by Chairman Varacalli setting the per hour rate for working supervisors as follows: Leon Lutz at \$22.00 per hour and Wendell Gainer at \$22.00 per hour, seconded by Auditor Krause. Motion Carried.

The Board of Auditors discussed the 2018 evaluation presented to them regarding working supervisor Lynn Brown. Upon motion made by Auditor Krause approving the setting of Lynn Brown's rate at \$25.00 per hour with an additional increase in six months, not retroactive, based on the action plan performance updated provided to the auditors by Dawn Koch. The additional increase would set Lynn Brown's rate to \$25.25 per hour beginning July 1, 2019. This motion was seconded by Vice Chairman Newswanger and carried by all.

ADJOURNMENT: There being no further business to come before the Board of Auditors of Washington Township, upon motion of Auditor Krause, seconded by Vice Chairman Newswanger, carried by all, the meeting adjourned at 7:45 p.m.

Respectfully Submitted,



Dawn A. Koch, Sec. Treas.
Washington Township